

Callahan and Mud Lake District Board Meeting

Monday, 08.04.2025 5pm Round Lake Town Hall

Join the Google Meet virtual meeting

Monday, August 4

5:00 – 7:00pm

Time zone: America/Chicago

Google Meet joining info

Video call link:

<https://meet.google.com/pby-kamb-ocm>

Or dial: (US)

+1 732-474-7571

PIN: 565 857 069#

More phone numbers:

<https://tel.meet/pby-kamb-ocm?pin=9696142173003>

Board Members

- o Holly Robbins, *Chair*
- o Ray Schnepf, *Treasurer*
- o Lynne Amundson, *Secretary*
- o Kay Wilson, *Sawyer County, LWFR Committee*
- o M. Scott Verbeck, *Town of Round Lake*

Agenda

1. Call To Order
2. Roll Call
3. Certification of Compliance with the Open Meetings Law
4. Consider approval of minutes from last meeting.
 - a. Draft Board Meeting minutes of 07.07.25 attached [here](#) and are in agenda packet.
5. Report from Chair
 - a. Google Workspace update
 - b. Email update
 - c. The district boundary legal description is finalized and has been filed with the County register of deeds and land records department, with the State of Wisconsin Department of Revenue and the DNR.
6. Report from Treasurer
 - a. Expenses & Budget Update for July
 - b. Revised 2025, 2026 budget update
7. District Insurance Quote
8. Annual Meeting Planning
 - a. Annual Meeting Updates
 - i. A "save the date" postcard has gone out, as well as a post out from the website, RSVP set up on website.
 - ii. The conference room at LCO is reserved.

- iii. Elector list completed. Next step: creating mailing list for annual meeting.
 - iv. Annual meeting committee update
 - 1. Election committee – Kay, Scott (as they are non-voting). Need a third.
 - 2. Audit committee – Still need two volunteers to audit the budget in advance of the annual meeting.
 - b. Expenses for member outreach – Annual Meeting Packet
 - c. Voting process & ballot preparation
 - d. Process and timeline for accomplishing tasks
 - e. Request for volunteers for check ins and non-board vote counting
- 9. Annual Meeting Agenda
 - a. Discussion of budget agenda items
 - b. Discussion of other agenda items
- 10. Open Records Request Process Review
- 11. Future Agenda Items
- 12. District members & public comments
 - a. At this time, members of the District and the public may be given the opportunity to address the Board.
 - i. Comments will be limited to 3 min or less per individual.
 - ii. Comments should be directed to the Board as a whole vs individual members.
 - iii. The Board may not respond to your comment in the moment.
- 13. Adjournment

Notes

Action Items